

Headteacher: Mr Darren Randle

Ref: SCO/Data/GDPR

23rd May 2018

Dear Parent/Carer

Re: Changes to Data Protection Law

You may be aware that from Friday 25th May 2018, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your child's and your own personal data, how we keep your information safe, and will also strengthen your rights over your own data.

The point of this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes in order to ensure we remain compliant.

One of these changes is that we have updated our privacy notice. A copy has been attached to this letter and you can also access it via the school's website at www.hollingworthacademy.co.uk.

As part of our work to comply with the GDPR, we are also reviewing our consent for:

- **Digital Images of your child** : on our website / social media, internal displays, for exam purposes and / or other school materials.
- **Biometric Information** : for the Library system and purchasing school meals

Please find attached the Parent / Pupil Consent form. Please complete the form and return to your child's form tutor by Monday 4th June 2018. This consent will remain in place during your child's enrolment at Hollingworth Academy.

Please be aware that where the processing of your data is based on your consent, you have the right to withdraw this consent at any time.

If you have any questions about how the GDPR affects you, or how our school is preparing, or to access the current list of categories of information we process please contact Susan Collinge, Data Protection Officer, on 01706 292800 or via email dpo@hollingworthacademy.co.uk.

Yours sincerely



Headteacher