

## **HOLLINGWORTH ACADEMY**

### **Pupil Consent Form 2018 - Information**

#### **BIOSTORE: Fingerprint Authentication Technology**

Hollingworth uses a BioStore application for its catering and library systems. This operates using technology to 'read' an individual's fingerprint. This 'biometric technology' can be used only to validate an individual's identity. Using complex algorithms it converts points of the fingerprint into a number which is stored to identify the person. It is technically impossible to recreate the individual's fingerprint from this number. This protects against 'identity theft'. Hollingworth uses this technology for its catering and library systems. More details and assurances are available from [www.biostore.co.uk](http://www.biostore.co.uk).

#### **WISEPAY: How does the system work?**

Hollingworth has a cashless system in the Atrium and for payments for educational visits, equipment and events. Parents/Carers will be able to go online and pay money directly into your account. This system is called WisePay, which is a secure online service that allows parents/carers to use either their debit or credit cards. In addition, parents/carers registered on this system will be able to access information about you, such as details about your spending in the Atrium (e.g. what food you have purchased). Details about the system are available on our website: [www.hollingworthacademy.co.uk](http://www.hollingworthacademy.co.uk).

#### **HOLLINGWORTH GUARANTEE THAT:**

- Any information stored on the above systems will not be passed onto any outside person or organisation without your consent.
- Any data on the above systems will be fully erased when the individual leaves Hollingworth.

All data stored in our computer systems has full security and it is available should you wish to access it.

#### **DIGITAL IMAGES, VIDEO FOOTAGE & AUDIO RECORDINGS (GENERAL)**

Hollingworth Academy may wish to use digital images, video footage or audio recordings of individuals during their time at Hollingworth. These images, footage or recordings may be used in school displays, on the school website, in the school prospectus, school newsletter or other promotional materials. They may also be made publicly available in the media including print copies, and/or on the school website/social media, and may also be made available to the national press, other news or industry media (both print and web).

Please be aware that once a photograph or video appears in the media, school have no control over who else may use or view the images, or how long the images remain available to use or view.

The images, footage and recordings taken will be securely stored on the school server, along with a copy of this consent form. Only Hollingworth Academy staff will have access to the stored copies of the files.

We take all the necessary steps to ensure that any images produced are used solely for the purposes for which they are intended. The images will never be sold or used for purposes other than those stated above.

In some cases digital images, video footage and audio recordings may be stored and used after you have left Hollingworth and will continue to do so until updated.

#### **DIGITAL IMAGES, VIDEO FOOTAGE & AUDIO RECORDINGS (EXAM PURPOSES)**

As part of many courses, it is a requirement of the examination board that digital images, video evidence or audio recordings are provided to demonstrate pupils' ability and although associated risks are minimal, educational establishments have a duty of care towards pupils. Hollingworth recognises the need to ensure the welfare and safety of all young people.

The images, footage and recordings taken will be securely stored on the school server, along with a copy of this consent form. Only Hollingworth Academy staff will have access to the stored copies of the files. The images, footage and recordings taken are securely disposed of once any appeals/validation processes have been completed.

We take all the necessary steps to ensure that any images produced are used solely for the purposes for which they are intended. The images will never be sold or used for purposes other than those stated above.

**Please be aware that where the processing of data is based on your consent, you have the right to withdraw this consent at any time. You can do this by contacting the school Data Protection Officer at [dpo@hollingworthacademy.co.uk](mailto:dpo@hollingworthacademy.co.uk).**

# HOLLINGWORTH ACADEMY

## PUPIL CONSENT FORM 2018

Please complete the Consent form below which will be in place until you leave Hollingworth Academy.

**Please be aware that where the processing of data is based on your consent, you have the right to withdraw this consent at any time.**

<b>BIOSTORE: Fingerprint Authentication Technology</b> I consent to my 'biometric reading' to be taken and the data registered onto the cashless catering and library systems for the duration of my enrolment at Hollingworth Academy.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>DIGITAL IMAGES, VIDEO FOOTAGE &amp; AUDIO RECORDINGS (GENERAL)</b> I consent to Hollingworth Academy taking digital images, video footage or audio recordings of me for the purposes described in the Pupil Consent Form 2018 – Information.  I consent to Hollingworth Academy taking digital images of me for school displays in the building.  I consent to Hollingworth Academy using digital images of me for school displays in the building for up to 12 months after I have left the school.  I consent to Hollingworth Academy taking digital images, video footage or audio recordings of me for school promotional and marketing material including the Prospectus and Newsletter.  I consent to Hollingworth Academy taking digital images, video footage or audio recordings of me for the school website/social media.  I consent to Hollingworth Academy taking digital images, video footage or audio recordings of me, which can then be made publicly available in the media including print copies, and may also be made available to the national press, other news or industry media (both print and web).	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>DIGITAL IMAGES, VIDEO FOOTAGE &amp; AUDIO RECORDINGS (EXAM PURPOSES)</b> I consent to Hollingworth Academy taking digital images, video footage or audio recordings of me for the purposes described in the Pupil Consent Form 2018 – Information.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>I confirm that I have read and understand the information contained in Hollingworth Privacy Notice 2018.</b> I consent to Hollingworth Academy retaining voluntary information, collected in the Pupil admission form and Pupil data checking forms, whilst I am enrolled at Hollingworth Academy.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>  Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<b>I understand that where the processing of data is based on my consent, I have the right to withdraw this consent at any time.</b>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

Name: \_\_\_\_\_ Form: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_